

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

6:00 p.m.

District Technology Room
9333 Loch Lomond Drive
Pico Rivera, CA 90660

April 6, 2016

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia, Chairperson at 6:00 p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
Carolyn Castillo, Member
John Chavez, Member
Vincent Chavez, Member
Suzanne Rodarte, Member

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent
Ruben P. Frutos, Assistant Superintendent Business Services
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Vincent Chavez.

Visitors – Register No. 8-2015/2016

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion: J. Chavez Second: S. Rodarte Vote: 5-0 PASSED

Vote: C. Castillo Yes
 J. Chavez: Yes
 V. Chavez: Yes
 S. Rodarte: Yes
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

None.

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of February 3, 2016 be adopted as submitted.

Motion: V. Chavez Second: J. Chavez Vote: 5-0 PASSED

Vote: C. Castillo Yes
 J. Chavez: Yes
 V. Chavez: Yes
 S. Rodarte: Yes
 E. Mejia: Yes

Recommendation is made that the minutes of February 24, 2016 be adopted as submitted.

Motion: V. Chavez Second: J. Chavez Vote: 3-0 PASSED

Vote: C. Castillo Yes
 J. Chavez: Abstain
 V. Chavez: Yes
 S. Rodarte: Abstain
 E. Mejia: Yes

6. **INFORMATION ITEMS**

1. A computer version of the Trial Balance Report was provided; the usual formatted report wasn't available due to a major internet attack which caused a system failure.
2. Aside from bond projects a process has begun to do additional projects at El Rancho High School possibly using bond funds or general funds. No decisions have been made; the process of polling the high school staff and students has just started. Ms. Mejia expressed her concern since there is a project list that meets the bond language.

7. **NEW BUSINESS – ACTION ITEMS**

Election of CBOC Officers (Per By-laws, Article III, Section B)

7.1 **Nomination and election of CBOC Chairperson:** Mrs. Esther Mejia

Motion: S. Rodarte Second: V. Chavez Vote: 5-0 PASSED

Vote: C. Castillo Yes
 J. Chavez: Yes
 V. Chavez: Yes
 S. Rodarte: Yes
 E. Mejia: Yes

7.2 **Nomination and election of CBOC Vice Chairperson:** Mr. John Chavez

Motion: V. Chavez Second: S. Rodarte Vote: 4-0 PASSED

Vote: C. Castillo Yes
 J. Chavez: Abstain
 V. Chavez: Yes
 S. Rodarte: Yes
 E. Mejia: Yes

7.3 **Magnet High School discussion/recommendation.**

Ms. Mejia requested this item be placed on the agenda for the following reasons:

- The District spent a lot of time on the facilities master and one of the options from the facilities master plan was possibly having the magnet school at El Rancho High School.
- Not enough information was provided to the public in regards why one place was selected over another.
- Although the Board noted that bond funds will not be used; the committee wants to insure that remaining bonds funds are used effectively.
- The location selected for the magnet school will not benefit all students.

If the committee decides to take a position, Ms. Mejia will share this information at the next regular board meeting so the community knows CBOC's position on this item.

Ms. Castillo shared a PowerPoint presentation titled "Magnet High School" based on her research of the project and process.

Recommendation: Ms. Mejia will share the position of the CBOC in regards to the Magnet High School at the next regular Board of Education meeting.

Motion: J. Chavez Second: S. Rodarte Vote: 4-0 PASSED

Vote: C. Castillo Yes
 J. Chavez: Yes
 V. Chavez: Yes
 S. Rodarte: Abstain
 E. Mejia: Yes

8. **DISCUSSION ITEMS**

8.1 **Report on Activities** – E. Mejia

Ms. Mejia attended several meetings and reported the following:

February 17, 2016: Community forum at the STEAM Academy regarding the magnet school; voiced concerns regarding the Selby Grove location.

February 22, 2016: Special Board Meeting where the magnet high school principal was appointed; voiced concerns regarding the magnet school location.

March 1, 2016: Regular Board Meeting at City Hall; voiced concerns for the Board of Trustees not allowing the agenda items that CBOC submitted for the joint meeting; the meeting never materialized because the meeting was cancelled.

- Board Item 15.A.2, Approved submission of plans and specifications for Innovation Labs and Science Labs to DSA.

March 14, 2016: Special Board Meeting at Student Services where the name of the magnet school was selected; shared the concern that the school district doesn't have fidelity in some of their programs for instance the attendance campaign which started strong in the beginning of the school year, but fizzled out.

March 15, 2016: Regular Board Meeting at City Hall (Ms. Mejia did not attend but watched the meeting on-line); some items of interest for CBOC included:

- Board Item 13.E.7, Approved Second Interim Report with a positive certification.
- Board Item 14.B.1, Time Warner Cable Contract (Item was pulled).
- Board Item 14.B.2, Approved Bond Counsel, (Stradling Yocca Carlson & Rauth).
- Board Item 14.B.3; Approved Financial Advisor, (Mission Trail Advisors).

March 21, 2016: Special Board Meeting, Mr. John Chavez attended the meeting on behalf of the committee; information related to current and future bond programs was presented.

8.2 **Bond Expenditures Update** – R. Frutos

Trial Balance Financial Report as of February 29, 2016: Measure A net balance is \$10,595,830 and Measure EE net balance is \$2,507,396.

Bond Measure A expenditures as of January 31, 2016 totaled \$77,651.05; Bond Measure EE expenditures as of January 31, 2016 totaled \$19,412.77.

Bond Measure A expenditures as of February 29, 2016 totaled \$89,413.60; Bond Measure EE expenditures as of February 29, 2016 totaled \$22,165.90.

Although the March 2016 trial balance and expenditure reports were listed on the CBOC agenda the reports were not available for the April 6, 2016 CBOC meeting.

8.3 **Bond Audit Update** – R. Frutos

The bond audit is complete.

8.4 **Bond Projects Update** – R. Frutos/C. Jimenez

Mr. Ortiz answered questions in regards to the innovation and science labs; since payment amounts were the same Ms. Rodarte asked if the labs are all going to be the same size. Mr. Ortiz clarified that although identical budgets have been assigned, each school has a different design. Ms. Mejia asked how it was determined that the Valencia traffic mitigation project would provide the most return on investment versus the other sites. Mr. Ortiz explained that the Valencia traffic mitigation project would have the biggest impact, based on funds available and the effect on the traffic situation; for this project the entry path will be completely redesigned and a parking lot added.

Ms. Castillo's second presentation "Citizens' Bond Oversight Committee Activities" will be presented at the next CBOC meeting.

8.5 **Recruitment of CBOC Members** – *R. Frutos*

The District has advertised in the local newspaper but as of now, there is only one new applicant. The member representing a bona fide taxpayer association continues to be a challenge.

9. **ADJOURNMENT**

The meeting was adjourned at 7:58 p.m.

Motion: J. Chavez Second: S. Rodarte Vote: 5-0 PASSED

Vote: C. Castillo Yes
 J. Chavez: Yes
 V. Chavez: Yes
 S. Rodarte: Yes
 E. Mejia: Yes